

**Cornelia Connelly School Network and Internet
Acceptable Use Policy
Student Account Contract**

A. Student Section

Student Name _____ Grade _____

I have read the "CCSNI Acceptable Use Policy". I agree to follow the rules contained in this Policy. I understand that if I violate the rules my account can be terminated and I may face other disciplinary measures.

Student Signature _____ Date _____

B. Parent or Guardian Section

I have read the "CCSNI Acceptable Use Policy".

I hereby release Cornelia Connelly School, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the CCS Network and Internet, including, but not limited to claims that may arise from the unauthorized use of the system to purchase products or services.

I understand and accept that the school staff cannot individually monitor all of the information that my student is able to access, download or transmit at these computers. I also accept that it is impossible for the school staff to completely prevent access to inappropriate or controversial materials.

I will instruct my child regarding any restrictions against accessing materials that are in addition to the restrictions set forth in the "CCSNI Acceptable Use Policy". I will emphasize to my child the importance of following the rules for personal safety.

Parent Signature _____ Date _____

Parent Name _____

Home Address _____

Phone _____

C. Limitation of Liability

Cornelia Connelly School makes no guarantee that the functions or the services provided by or through the CCSNI system will be error-free or without defect. Cornelia Connelly School will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of service. Cornelia Connelly School is not responsible for the accuracy or quality of the information obtained through or stored on the system. Cornelia Connelly School will not be responsible for financial obligations arising through the unauthorized use of the system..

.....
This space reserved for System Administrator

Assigned User Name: _____

Assigned Password: _____

Cornelia Connelly School Network and Internet Student Acceptable Use Policy

Cornelia Connelly School is offering Internet access for student use. This document contains the Acceptable Use Policy for student use of the Cornelia Connelly School Network and Internet. Here in referred to as **CCSNI**. For the purposes of this policy, **CCSNI** includes both the local internal network and the external global network (Internet).

A. Educational Purpose

1. **CCSNI** has been established for educational purposes. **CCSNI** has not been established as a public access service or a public forum. Cornelia Connelly School has the right to place reasonable restrictions on the material you access or post through the system. You are also expected to follow the rules set forth in the Parent / Student Handbook, and the law in your use of **CCSNI**. **CCSNI** is for school related use only.
2. You may not use **CCSNI** for commercial purposes. You may not offer, provide, or purchase products or services through **CCSNI**.
3. You may not use **CCSNI** for political lobbying. You may use the system to communicate with elected representatives and to express your opinion on political issues.

B. Unacceptable Uses

The following uses of **CCSNI** are considered unacceptable:

1. Personal Safety

- a. You will not post personal contact information about yourself or other people. The only exception is application to and correspondence with colleges is allowed. Personal contact information includes your address, telephone, school address, work address, credit card number, etc.
- b. You will agree not to meet with someone you have met on-line.
- c. You will promptly disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

2. Illegal Activities

- a. You will not attempt to gain unauthorized access to **CCSNI** or to any other computer system through **CCSNI**, or go beyond your authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".
- b. You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- c. You will not use **CCSNI** for commercial purposes. You may not offer, provide, or purchase products or services through **CCSNI**.
- d. You will not use **CCSNI** to engage in any illegal act.
- e. You will not use **CCSNI** to engage in any online games.
- f. You will not download or install any programs on **CCSNI**. This includes any software programs you bring from home and any online software such as AOL.

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Illegal Activities Continued

- g. You will not use any instant messaging software such as MSN Messenger or AOL Instant Messenger.
- h. You will not use **CCSNI** to engage in chat room activity.
- i. You will not use **CCSNI** to play any online games.

3. System Security

- a. You are responsible for your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no circumstances should you provide your password to another person.
- b. You will immediately notify a teacher or the system administrator if you have identified a possible security problem. Do not go looking for security problems. This may be construed as an illegal attempt to gain access.
- c. You will avoid the inadvertent spread of computer viruses by following virus protection procedures. If the Anti-Virus software detects a virus, and the software is unable to safely inoculate the infected file, you will immediately notify the teacher or system administrator and discontinue use of the infected floppy disk.

4. Inappropriate Language

- a. You will not use inappropriate or disrespectful language in public and private messages.
- b. You will not engage in personal attacks, including prejudicial or discriminatory attacks.
- c. You will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If you are told by a person to stop sending them messages, you must stop.
- d. You will not knowingly or recklessly post false or defamatory information about a person or organization.

5. Respect for Privacy

- a. You will not repost or edit a message that was sent to you privately without permission of the person who sent you the message.
- b. You will not post private information about another person.

6. Respecting Resource Limits

- a. You will use **CCSNI** only for educational and career development activities. There is no limit on use for education and career development activities.
- b. You will not download files or install programs without the prior approval of your teacher or system administrator.
- c. You will not post chain letters or engage in “spamming”. Spamming is sending an annoying or unnecessary message to a large number of people.

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7. Plagiarism and Copyright Infringement

- a. You will not plagiarize works that you find on the Internet. Plagiarism is taking the ideas, writings, images, or photographs of others and presenting them as if they were your own.

8. Inappropriate Access to Material

- a. You will not use **CCSNI** to access material that is profane, obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature).
- b. Your parents should instruct you if there is additional material that they think would be inappropriate for you to access. **CCSNI** fully expects that you will follow your parent's instructions in this matter.

C. Limitation of Liability

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